



**Symposium On Education in
Corrections Proposal Application
ACA 2024 Winter Conference
January 4, 2023
National Harbor, MD**

To: Interested Participants
From: Robert L. Green, Executive Director
American Correctional Association

The "Education in Corrections Symposium" will be held on the first day of the American Correctional Association Winter Conference January 4th, 2024. This symposium is in **ADDITION** to our traditional conference format full of amazing workshop sessions, presentations, exhibitors, events, and speakers.

What are we looking for?

- Presentations that examine contemporary issues on Education in Corrections for correctional staff and offender population.
- Presenters that present practical and evidence-based information that exhibits relevance to cross sections in the corrections field

Presenter Information

Name/Title* _____

ACA Member Number _____

Phone Number _____

Agency _____

Primary Email* _____

Secondary Email* _____



Co-Presenter Information

Name _____

ACA Member Number _____

Phone Number _____

Primary Email* _____

Secondary Email* _____

Name _____

ACA Member Number _____

Phone Number _____

Primary Email* _____

Secondary Email* _____

Resumes, BIOs, and disclosure forms for each Presenter are required with the submission of the proposal. All Presenters must be members of ACA and are **required** to register for the conference. All information is required to be submitted with the Symposium Presentation Proposal to be considered for approval for the conference.

Bio Format:

- Your Name, State; Current Title; Place of Employment
- Synopsis of employment history
- Description of educational background
- Other professional affiliations or awards
- Prior service on ACA committees
- Additional brief comments, and a synopsis of your qualifications as it pertains to the presentation.



Guidelines for Accepted Proposals

Changes

Once a proposal is accepted as a session, all changes to the proposal must be submitted by the set deadlines.

Registration

All speakers whose proposals are accepted for presentation must register for the conference.

Status Updates

Status updates will be sent by e-mail regarding the acceptance of proposals.

Audiovisual

The following equipment will be available:

- 1-Laptop with Microsoft Office, with audio amplified to the audience
- 1-Handheld wireless podium microphone
- 1-Wired floor microphone
- 1-LCD projector and screen
- 3 Lapel Microphones

Submission Instructions

To email your document, please attach it to an email with the subject line

“Education in Corrections Symposium Submission” and send to education@aca.org.

By checking this box, I give ACA, American Correctional Association, permission to upload all of the audio-visual functions that will be used during the workshop. This information will be streamed to ACA’s virtual platform and displayed on ACA’s social networking pages and website